

Rout Brothers Real Estate Application for Residential Tenancy

For speedy application processing, please check that you have provided us with the following information (please tick)

Fully completed application form
(including all phone & fax numbers)

Photocopies of ID – Drivers & Passport

2 Current pay slips / Bank Statement
Or evidence of income /funds

Written References- if available

You have signed the Privacy Statement
(last page)



- A holding deposit equal to 1 week rent may be requested.
- 1 Application form per prospective tenant
- All unsuccessful applications will be destroyed within 1 month of application date.

Office use only

Date & time received _____

No. of Applicants _____

TICA Check _____

Complete _____

Reference Checked _____

Important

Please complete this application in full. Include all phone and fax numbers requested. Failure to do so may result in a delay in the processing of your application.

Please supply copies or originals for us to photocopy of the following:

- Drivers Licence or Passport
- Current Rental Ledger
- Recent payslip (2) or evidence of ongoing income/funds

Application for Residential Tenancy

Property Address _____

Full Name _____ DOB _____

Drivers Licence# _____ State _____

Passport # _____ Country _____

Contact Phone # (h) _____ (w) _____ (m) _____

Email Address _____

Names and ages of all occupants who will be residing at the property.

Current address _____

Period of occupancy _____ Rent per Week _____

Notice required _____

Agent/Landlord _____

Phone _____ Fax _____

Previous Address _____

Period of occupancy _____ Rent per week _____

Agent/Landlord _____

Phone _____ Fax _____

Emergency contact person _____ Phone _____

Relationship _____ Address _____

Employment / Income

Occupation _____ Employer _____

Address _____ Phone _____

Period of employment _____ Net Weekly Income _____

(Please Circle) **Full Time** **Part Time** **Casual Employment** **Temporary**

Additional income or benefits _____ Net weekly amount _____

Previous employer _____ Period _____

If self employed please provide:

Company or Business Name _____

Address _____ Lessor/Agent _____

Phone _____ ABN# _____ Date formed _____

Accountant _____ Phone _____

Pets? What type & how many? _____

Total number of vehicles to be kept at the property _____

Registration _____ Make & Model _____

Registration _____ Make & Model _____

Any comments, questions or requests?

I/We acknowledge that all the information contained in this application is true and correct and that the information is provided on my/our freewill. I/We further authorise the agent to contact any of the referees or references supplied by me/us in this application for verification of the details provided. I, the said applicant, do solemnly and sincerely declare that I am over 18 years of age and eligible to enter into this agreement.

I, the said applicant do solemnly and sincerely declare:-

1. I have inspected the property at _____ on _____ (date)
2. I have of my own accord decided that I wish to rent the abovementioned property commencing on _____ for a period of _____ months.
3. I have been informed understand and agree that the rental for the said property is to be \$_____ per week and that this rental is in my means to support.
4. I have been informed, understand and agree that the rental for the said property is to be paid in advance at all times and is calculated weekly. Fortnightly and monthly payments are accepted.
5. I have been informed, understand and agree that the bond of the said rental property will be \$_____ (4 x weekly rent) and I further agree and undertake to pay said bond on or before signing the tenancy agreement. I further authorise the letting agent to attend to all details regarding the lodgement of the said rental bond with the Residential Tenancies Authority (RTA).
6. I have been informed understand and agree that the acceptance of my application is subject to a satisfactory report being obtained from the information supplied on the tenancy application submitted by me.
7. I have been informed, understand and agree that should there be a requirement to commence proceedings for recovery of rent, repairs and or damage to the said property during the term of at the expiration of the tenancy agreement all costs associated with these proceedings shall be recovered from me.
8. I have been informed, and understand that this office is a member of the Tenancy Information Centre of Australasia (TICA) and that searches are conducted on all applicants.
9. I have been informed, understand and agree that should this application not be accepted, the agent is not required or obligated to disclose why or supply any reason for the rejection of this application.
10. I have been informed, understand and agree that upon advice of acceptance two weeks rent must be paid within 24 hours in order to secure the tenancy. Until received, the said property will remain on the rental list. Failure to pay the deposit within the 24 hours may overturn your acceptance. A further 4 x weekly rent (bond) is to be paid no later than the commencement date of the tenancy. Payment via internet banking, cash or Bank cheque – ***no personal cheques will be accepted.***

PRIVACY ACT ACKNOWLEDGEMENT

In accordance with section 18n (1) (b) of the Privacy Act, I authorise you to give information to and obtain information from all credit providers and references named in this application. I understand that this can include information about my credit worthiness, credit standing and credit history or credit capacity. I understand that this information may be used to assess my application.

Applicants Name _____

Applicants Signature _____ Date _____

NB: All unsuccessful applications will be destroyed within 1 month of application date.